New Design Project

Project Request & Work Agreement

Client Information

Name: _____

Business Name: _____

Email: _____

Phone: _____

Website (if applicable): _____

Preferred Method of Communication:

☐ Email ☐ Phone ☐ Zoom

Project Overview

Type of Project:

☐ Branding / Logo Design ☐ Website Design ☐ Website Redesign

☐ Packaging ☐ Book Cover ☐ Marketing Materials ☐ Graphics / Collateral

☐ Other: _____

Please describe your project goals and what you would like to achieve:

_____

_____

_____

_____

_____

_____

Do you have existing branding or materials?

☐ Yes ☐ No

If yes, please describe or provide links:

_____

Timeline

Desired Start Date: _____

Ideal Completion Date: _____

Is this a rush project?

☐ Yes (Rush fees may apply) ☐ No

Budget Range

☐ Under $500

☐ $500 – $1,000

☐ $1,000 – $3,000

☐ $3,000+

☐ Not Sure

How did you hear about me

Thank you note goes to: _____

If your project is time-sensitive, you are welcome to call or text after submitting to request expedited attention, depending on availability.